



Elk River City Council Meeting Minutes

Wednesday, July 10, 2024

9:15 a.m. – 10:21 a.m.

Andrew Bloom Community Center, 112 South Second Street, Elk River, Idaho

Members present: Mayor Dave Brown, Councilwoman Tena Williams, Councilwoman Marsha Martin, Councilwoman Denise Schroedl

Members absent: Councilwoman Debbie Manwaring

Staff present: Christina Bartlett: Clerk/Treasurer, Randy Ball: Public Works

Visitors: Terrance Stevenson: Merrick & Co., Lawren & Teresa Harper, Barb Smith

1. Call to order
 - Mayor Dave called the meeting to order at 9:15 a.m.
2. Pledge of Allegiance
 - Was said.
3. Approve minutes June 12, 2024 meeting and June 1, 2024 special meeting
 - Councilwoman Martin made a motion to accept the minutes from the June 12, 2024 meeting and June 1, 2024 special meeting. Councilwoman Williams 2nd. Roll call vote: Councilwoman Williams – aye, Councilwoman Martin – aye, Councilwoman Schroedl – aye. **Motion Carried.**
4. Financial Report
 - Councilwoman Martin made a motion to accept the financial report. Councilwoman Williams 2nd. Roll call vote: Councilwoman Williams – aye, Councilwoman Martin – aye, Councilwoman Schroedl – aye. **Motion Carried.**
 - a. Pay bills
 - Councilwoman Williams made a motion to pay the bills. Councilwoman Martin 2nd. Roll call vote: Councilwoman Williams – aye, Councilwoman Martin – aye, Councilwoman Schroedl – aye. **Motion Carried.**
5. **Visitors:**
 - Barb Smith stated that she submitted a letter to Clerk Christina that she would like read aloud. The Clerk read it later in the meeting during the discussion regarding the proposed Elk River camper ordinance.
6. **Reports**
 - a. Clerk
 - Christina went over the Clerk report. She provided the council with a report of the total rv dump money donations that have been received since 2019. She asked the Council if they would like to proceed with researching a “car wash” payment type system like what the City of Orofino uses. They decided to proceed as we have been with the donations. Councilwoman Williams said she would like to see the Mayor follow up with the Clearwater County Sheriff’s office regarding the way they handle our code enforcement and general lack of dispatch services they have been providing the City.
 - b. Public Works
 - Randy went over the Public Works report.
 - c. Mayor
 - Normal taking in water tests & deposits. He will be meeting with Motley/Motley this week regarding doing pavement patch jobs to the City streets. He hears that

Life Flight now has an issue with the landing zone up by the new fire hall. He will be meeting with them to discuss that.

- d. Council
 - o Councilwoman Williams asked how the street signage was going. Randy state that he has taken inventory of what is at the shop and will look at what needs to be added. Christina will get Randy a copy of the list of signs Councilwoman Williams had given her.
- e. Fire Department
 - o Mayor Dave reported that he heard the hamburger and hotdog stand over the 4th of July weekend went really well.
- f. Clearwater Highway District
 - o Report included in council packets. Councilwoman Williams reported for Clearwater Highway District Commissioner Larry. The CHD is going to be doing paving in the Elk River area with Motley/Motley. They would also look at working with the City next year for dust abatement.
- g. Ambulance
 - o none.

Council Business Items

7. Wastewater Facilities Project update

- a. Update
 - o Terrance Stevenson reported that the contractors are waiting on Avista to move the power tomorrow. Delays have put them about 2 weeks behind schedule. Merrick has submitted a request for additional ARPA funds for Phase II and are still working with USDA for a funding package as well.
- b. Approve Community Development Block Grant reimbursement request #19
 - o Councilwoman Williams made a motion to approve Community Development Block Grant reimbursement request #19. Councilwoman Martin 2nd. Roll call vote: Councilwoman Williams – aye, Councilwoman Martin – aye, Councilwoman Schroedl – aye. **Motion Carried.**

8. Request to buy STAT kit for creek pump for water system, estimate of \$1800 plus shipping for pump

- Councilwoman Williams made a motion to buy STAT kit for creek pump for water system, estimate of \$1800 plus shipping for pump. Councilwoman Schroedl 2nd. Roll call vote: Councilwoman Williams – aye, Councilwoman Martin – aye, Councilwoman Schroedl – aye. **Motion Carried.**

9. Council consideration to adopt tentative budget for fiscal year ending 2025

- Councilwoman Williams made a motion to adopt tentative budget for fiscal year ending 2025. Councilwoman Schroedl 2nd. Roll call vote: Councilwoman Williams – aye, Councilwoman Martin – aye, Councilwoman Schroedl – aye. **Motion Carried.**

10. Discuss moving council meeting date and time

- The Council and Mayor decided to move the city council meetings to the first Wednesday of the month at 5:00 p.m. beginning in September 2024. The Clerk will have the ordinance ready for the council to approve at the August 2024 meeting.

11. Proposed Elk River camper ordinance

- The Clerk read the letter aloud that Barb Smith submitted before the Council meeting. Councilwoman Williams responded to Barb Smith's letter.

- The Council discussed the proposed rv camper ordinance.
- Councilwoman Williams made a motion to not approve the proposed Elk River camper ordinance as currently written and to continue to work on a solution. Councilwoman Martin 2nd. Roll call vote: Councilwoman Williams – aye, Councilwoman Manwaring – aye, Councilwoman Martin – aye, Councilwoman Schroedl – aye. **Motion Carried.**

12. Review City Ordinance 102c: Zoning

- The Clerk reported that she had found verbiage about mobile homes that she added into the ordinance. There are added suggestions of no minimum square footage for dwellings and allowing 2 dwellings on lots in the R-3 zone. Those were agreeable by the Mayor and Council. The Clerk will work on verbiages allowing rv's, park models and others of that nature to qualify as dwellings, what verbiage allows for "tiny homes" and to not allow structures that serve as just "restrooms".

13. Resident's Solid Waste tax possible update

- The Mayor reported that the County Commissioners are working on the agreement with the County Prosecutor.

14. Elk River Communication update

- none.

❖ Meeting adjourned at 10:21 a.m.