



Elk River City Council Meeting Minutes

Wednesday, April 10, 2024

9:15 a.m. – 10:07 a.m.

Andrew Bloom Community Center, 112 South Second Street, Elk River, Idaho

Members present: Mayor Dave Brown, Councilwoman Tena Williams, Councilwoman Debbie Manwaring, Councilwoman Marsha Martin

Members absent: Councilwoman Connie McCartney

Staff present: Christina Bartlett: Clerk/Treasurer, Randy Ball: Public Works

Visitors: Michelle Bly: TD&H Engineering, Van and Bonnie Thompson, JW Ingraham: Elk River Fire Department, Mike Chapman, Mike Shull, Bobbi Fuchs-phone, Tyler Fuchs-phone, Lawren and Teresa Harper, Barb Smith, Terrance Stevenson: Merrick & Co.

1. Call to order: Mayor Dave called the meeting to order at 9:15 a.m.
2. Pledge of Allegiance: was said.
3. Public Hearing for proposed annexation of 3 properties located on 4th Street of Elk River: Shull, Fuchs & Chapman

- a. Open Hearing: Mayor Dave opened the hearing at 9:18 a.m. Clerk Christina went over the staff report. She stated that the property owners requesting to be annex met all the ordinance standards.

City Council: Councilwoman Manwaring inquired on the property lines impeding into the corner of 4th street and Main Street. Clerk Christina said she would look into it. She inquired on getting city water and sewer services to those properties. She was told that the City had already looked into that and it is available to them. The property owners are aware there may be additional equipment needed on their side.

- b. Comments: Applicants Mike Chapman, Bobbi Fuchs and Mike Shull all spoke individually about their request to be annexed into the City of Elk River.

Testimony Provided, Supporting: JW Ingraham [35243 Dent Bridge Road, Elk River, ID] put his name on the “In Support” sign-up sheet but stated that he did not want to speak.

Testimony Provided, Against:

- None.

Testimony Provided, Neutral:

- None.

Rebuttal:

- None.

- c. Close Hearing: Mayor Dave closed the hearing at 9:28 a.m.
4. Approve minutes March 13, 2024 meeting: Councilwoman Williams made a motion to accept the minutes from the March 13, 2024 meeting. Councilwoman Martin 2nd. Roll call vote: Councilwoman Williams – aye, Councilwoman Manwaring – aye, Councilwoman Martin – aye.

Motion Carried.

5. Financial Report: Councilwoman Manwaring made a motion to accept the financial report. Councilwoman Martin 2nd. Roll call vote: Councilwoman Williams – aye, Councilwoman Manwaring – aye, Councilwoman Martin – aye. **Motion Carried.**

- a. Pay bills: Councilwoman Martin made a motion to pay the bills. Councilwoman Manwaring 2nd. Roll call vote: Councilwoman Williams – aye, Councilwoman Manwaring – aye, Councilwoman Martin – aye. **Motion Carried.**

6. **Visitors:** Lawren Harper inquired about getting his alley graded before dust abatement is applied. Randy said the alley is too narrow for the grader but they could do it with the loader.
7. **Reports**
 - a. Clerk: Christina went over the report.
 - b. Public Works: Randy went over the Public Works report. They have found 4 water leaks this winter. He is waiting for the streets to dry out a little more before they can start grading them. Max Maxwell stated that his basement is leaking again. Randy said that he will go take a look.
 - c. Mayor: normal taking in water tests & deposits. He met with the new Forest Service Ranger and is working with them to see about getting a new shooting range in Elk River
 - d. Council: Councilwoman Williams inquired about getting a ditch put in for run off starting at Dave Wager's place, 207 S. 3rd Street, and continuing north. Councilwoman Manwaring thanked the Mayor for the extended time during cleanup week for the burn pile to be open.
 - e. Fire Department: Assistant Chief JW Ingraham informed the Council that they are working on a new EZ up for use during fundraisers with their logos on it. They were able to get "new to us" SCBA's from the City of Orofino. They are using the monies from the Fire Department Auction to purchase extrication equipment.
 - f. Ambulance: none.

Council Business Items

8. Approve the Findings of Facts for annexation of 3 properties located on 4th Street of Elk River: Shull, Fuchs & Chapman: Councilwoman Williams made a motion to approve the Findings of Facts for annexation of 3 properties located on 4th Street of Elk River: Shull, Fuchs & Chapman. Council woman Martin 2nd. Roll call vote: Councilwoman Williams – aye, Councilwoman Manwaring – aye, Councilwoman Martin – aye. **Motion Carried.**
9. Adopt annexation of 3 properties located on 4th Street of Elk River: Shull, Fuchs & Chapman, Ordinance #227: The Clerk stated that the ordinance is not ready yet. She is waiting for the Idaho State Tax Commission to approve the legal description.
 - a. "Under suspension of the rule requiring three complete and separate readings and that the Clerk read the Ordinance by Title only": no action was taken.
 - b. Adopt Ordinance #227: no action was taken.
10. Wastewater Facilities Project
 - a. Update: Michelle Bly, TD&H Engineering, stated the next reimbursement will be using DEQ funding. The remaining CDBG funding will be submitted for reimbursement at the end of the project. Terrance Stevenson, Merrick & Co. that there will be purchase orders for materials coming in soon and equipment and materials will be showing up soon. There is a 2nd public hearing required for the CDBG on the status of the project. That will be May 8th, 2024.
 - b. Approve Community Development Block Grant reimbursement request #18: Councilwoman Williams made a motion to approve Community Development Block Grant reimbursement request #18. Councilwoman Manwaring 2nd. Roll call vote: Councilwoman Williams – aye, Councilwoman Manwaring – aye, Councilwoman Martin – aye. **Motion Carried.**
11. Authorize Mayor to sign Proclamation stating April as Fair Housing Month: Councilwoman Martin made a motion authorizing Mayor to sign Proclamation stating April as Fair Housing

Month. Councilwoman Williams 2nd. Roll call vote: Councilwoman Williams – aye, Councilwoman Manwaring – aye, Councilwoman Martin – aye. **Motion Carried.**

12. Lease agreement for groomer shed: Councilwoman Williams reported that the arrangement the City had with the Area 29 Groomers regarding their building being on City property was a “hand shake deal” and they would like something in writing for both sides. Councilwoman Williams resented a draft agreement for the Council to review. A few corrections were discussed. Councilwoman Martin made a motion to accept the lease agreement for the groomer shed. Councilwoman Manwaring 2nd. Roll call vote: Councilwoman Williams – aye, Councilwoman Manwaring – aye, Councilwoman Martin – aye. **Motion Carried.**
13. Elk River Camper Committee discussion: Clerk Christina will get the notice for the upcoming workshop, April 15th, out so that there can be more public input regarding the ordinance.
14. Resident’s Solid Waste tax possible update: none.
15. Elk River Communication update: Councilwoman Williams reported that a lot of the issues have been fixed. Zply Fiber put in a new box that has kept landlines working during power outages. Avista installed a new fuse box in Bovill that has helped the breaker from being tripped easily. Matt Anderson, Avista, thinks that there is water getting in the buried power lines running from Elk River to the Butte. He will be looking into that this summer.

Meeting adjourned at 10:07 a.m.

Minutes submitted by Christina Bartlett, City Clerk/Treasurer