



Elk River City Council Meeting Minutes
Wednesday, March 13, 2024
9:15 a.m. – 9:56 a.m.

Andrew Bloom Community Center, 112 South Second Street, Elk River, Idaho

Members present: Mayor Dave Brown, Councilwoman Tena Williams, Councilwoman Debbie Manwaring, Councilwoman Marsha Martin

Members absent: Councilwoman Connie McCartney

Staff present: Christina Bartlett: Clerk/Treasurer

Visitors: Michelle Bly: TD&H Engineering, Vicki Buchert, JW Ingraham: Elk River Fire Department

1. Call to order: Mayor Dave called the meeting to order at 9:15 a.m.
2. Pledge of Allegiance: was said.
3. Approve minutes February 4, 2024 meeting and February 21, 2024 workshop: Councilwoman Williams made a motion to accept the minutes from the February 4, 2024 meeting and February 21, 2024 workshop. Councilwoman Manwaring 2nd. Roll call vote: Councilwoman Williams – aye, Councilwoman Manwaring – aye, Councilwoman Martin – aye. **Motion Carried.**
4. Financial Report: Councilwoman Manwaring made a motion to accept the financial report. Councilwoman Williams 2nd. Roll call vote: Councilwoman Williams – aye, Councilwoman Manwaring – aye, Councilwoman Martin – aye. **Motion Carried.**
 - a. Pay bills: Councilwoman Martin made a motion to pay the bills. Councilwoman Manwaring 2nd. Roll call vote: Councilwoman Williams – aye, Councilwoman Manwaring – aye, Councilwoman Martin – aye. **Motion Carried.**
5. **Visitors:** none.
6. **Reports**
 - a. Clerk: Christina went over the report. Councilwoman Williams asked where the Clerk was with the street sign inventory. Christina stated that it had been put on the back burner but that she would be getting to it.
 - b. Public Works: Mayor Dave went over the Public Works report.
 - c. Mayor: normal taking in water tests & deposits.
 - d. Council: Councilwoman Williams had a list of the 2024 LHTAC courses that the Public Works Department needed to take. For the Elk River Recreation District Parking lot on Dent road the groomer fund is helping to pay for the plowing in the winter and the Elk River Recreation District will also pitch in. She thinks that this all needs to be put in writing. Mayor Dave said that he would take care of it.
 - e. Fire Department: Assistant Chief JW Ingraham informed the Council that they would be doing the same event fundraisers this summer as in the past. The Fire Academy in Orofino is this weekend.
 - f. Ambulance: none.

Council Business Items

7. Wastewater Facilities Project
 - a. Update: Michelle stated the estimated startup date is May 1, 2024.
 - b. Approve Community Development Block Grant reimbursement request #17: Councilwoman Williams made a motion to approve Community Development Block Grant reimbursement request #17. Councilwoman Manwaring 2nd. Roll call vote: Councilwoman Williams – aye, Councilwoman Manwaring – aye, Councilwoman Martin – aye. **Motion Carried.**

8. Dust abatement discussion: Mayor Dave wanted to inform the Council of the price of dust abatement going up significantly this year. The route will be the previous years.
9. City ordinance #197 winter parking, discussion: Councilwoman Williams wanted to have it clarified that the ordinance applies to more than the winter months. That we cannot have the streets narrowed by people not parking far enough off the street.
10. City ordinance #219 public nuisances discussion: Councilwoman Williams listed properties that she felt needed attention for the nuisance ordinance. Mayor Dave will get the letters out to those properties so they have time to be able to use the spring cleanup.
11. Elk River Camper Committee discussion: Clerk Christina will work on setting up another workshop in the next week.
12. Resident's Solid Waste tax possible update: none.
13. Elk River Communication update: none.

Meeting adjourned at 9:56 a.m.

Minutes submitted by Christina Bartlett, City Clerk/Treasurer