

ELK RIVER CITY COUNCIL
Wednesday, May 10, 2023
9:15 a.m. to 10:19 a.m.
Regular Monthly Council Meeting

Members Present: Mayor Dave Brown, Councilwoman Tena Williams, Councilwoman Diana Olson – phone, Councilwoman Marsha Martin, Councilwoman Connie McCartney

Staff Present: Christina Bartlett: Clerk/Treasurer, Randy Ball: Public Works

Visitors: Terrance Stevenson: Mountain Waterworks , Lawren & Teresa Harper, Ruby Stroschein, Barb Smith, Troy Inman, Debbie Manwaring, Bobbi Kaufman: Clearwater County P&Z, Susan Jacobson: CCED Director, Dan Luper, Larry Schwartz: Clearwater Highway District Commissioner

1. Call to order: Mayor Dave called the meeting to order at 9:15 a.m.
2. Pledge of Allegiance: was said.
3. Approve minutes April 19, 2023 Council Meeting: Councilwoman Olson made a motion to accept the minutes from the April 19, 2023 Council Meeting. Councilwoman Martin 2nd. Roll call vote: Councilwoman Williams – aye, Councilwoman Olson – aye, Councilwoman Martin – aye, Councilwoman McCartney – aye. **Motion Carried.**
4. Financial Report: Councilwoman McCartney made a motion to accept the financial report. Councilwoman Olson 2nd. Roll call vote: Councilwoman Williams – aye, Councilwoman Olson – aye, Councilwoman Martin – aye, Councilwoman McCartney – aye. **Motion Carried.**
 - a. Pay bills: Councilwoman Martin made a motion to pay the bills. Councilwoman McCartney 2nd. Roll call vote: Councilwoman Williams – aye, Councilwoman Olson – aye, Councilwoman Martin – aye, Councilwoman McCartney – aye. **Motion Carried.**
5. Visitors: Larry Schwartz introduced himself as the new Clearwater County Highway District Commissioner. Barb Smith inquired about getting dust abatement in her alley. Mayor Dave said he would look into it. Troy Inman said that the City cleanup area on Landing Road is looking bad. He brought pictures to show. Mayor Dave said the City will get the area picked up. He stated that he also supports Barb Smith in her ordinance changes. Lawren Harper stated that there are some “dumpy” looking places in town again. Teresa Harper spoke of dogs running around not on a leash and their owners not picking up after them.
6. **Reports**
 - a. Clerk: Christina went over the Clerk’s report. She reported that the City was not awarded the LHTAC grant that was submitted to redo 1 block of Front Street.
 - b. Public Works: Randy went over the Public Work’s report. Councilwoman Williams inquired if it was possible to put culverts at Whisperwood Lane and across 3rd and Main Street. Randy said he is looking into those culverts. She inquired about missing street signs. Christina said they were all inventoried by Keller Associates for the Transportation Plan and is stored in the iWorQ program. Christina will look into the signage.
 - c. Mayor: Mayor Dave reported on the usual running of deposits and water samples. He will be meeting with the County Commissioners next week regarding the solid waste tax the County charges the Elk River area property owners. He will also be meeting with the USFS and IDL regarding the shooting range.
 - d. Council: Councilwoman Olson reported that the Campers in Elk River Committee will be setting up their first meeting.
 - e. Fire Department: none.
 - f. Ambulance: Barb Smith asked why there was confusion regarding the Life Flight

landing a few weeks ago. It was a little confusing but not as much as people think because Life Flight was in town already doing training for EMS.

Council Business Items

7. Wastewater Facilities Project update: Terrance Stevenson, Mountain Waterworks gave an update on the sewer project. Due to funding issues the project will be moving forward in 2 phases. The 1st phase will be done using ARPA funds. The design for phase 1 should be ready by the end of the May for DEQ to review. The project should go out for bid June/July and construction will probably begin next year when the weather permits. DEQ wants to do a seepage test on the lagoons. If it fails the City will be put on a compliance schedule and it will also give the City more points towards future funding opportunities.
 - a. Approve Community Development Block Grant reimbursement request #8. Councilwoman Martin made a motion to approve Community Development Block Grant reimbursement request #7. Councilwoman McCartney 2nd. Roll call vote: Councilwoman Williams – aye, Councilwoman Olson – aye, Councilwoman Martin – aye, Councilwoman McCartney – aye. **Motion Carried.**
8. CCED annual membership request, Susan Jacobson: Susan Jacobson, CCED Director, introduced herself as the new director and gave a history on her background and let the City know she is here as a resource. CCED is also for their annual membership contribution. Councilwoman Williams made a motion to pledge \$500.00 to CCED. Councilwoman Olson 2nd. Roll call vote: Councilwoman Williams – aye, Councilwoman Olson – aye, Councilwoman Martin – aye, Councilwoman McCartney – aye. **Motion Carried.**
9. Adopt Ordinance #225: change of City Council meeting date and time
 - a. “Under suspension of the rule requiring three complete and separate readings and that the Clerk read the Ordinance by Title only”: Councilwoman Martin made a motion under suspension of the rule requiring three complete and separate readings and that the Clerk read the Ordinance #225 by title only. Councilwoman Williams 2nd. Roll call vote: Councilwoman Williams – aye, Councilwoman Olson – aye, Councilwoman Martin – aye, Councilwoman McCartney – aye. **Motion Carried.** Clerk Christina read the title of ordinance #225 aloud.
 - b. Adopt Ordinance #225: Councilwoman Williams made a motion to adopt Ordinance #225. Councilwoman Martin 2nd. Roll call vote: Councilwoman Williams – aye, Councilwoman Olson – aye, Councilwoman Martin – aye, Councilwoman McCartney – aye. **Motion Carried.**
10. Renew City Attorney contract: Councilwoman Olson made a motion to renew the City Attorney contract with Herrington & Associates. Councilwoman McCartney 2nd. Roll call vote: Councilwoman Williams – aye, Councilwoman Olson – aye, Councilwoman Martin – aye, Councilwoman McCartney – aye. **Motion Carried.**
11. Review City Ordinance #150, Animals in city limits: Councilwoman Williams suggestions: take the dog license requirement out, create a “conditional use permit” for livestock that is not fowl, allow a 72 hour “hold time” for livestock that would allow for such situations as people wanting to bring their animal for a parade over a weekend. She will work on the ordinance with the changes and bring it back to council to review.
12. Review City Ordinance 102c, Zoning: Christina said that she has been working on revising the City Zoning Ordinance. She has provided the Council with a copy of her suggested changes and the zoning ordinance of Juliaetta and Deary to reference. She asks that the Council review it and get back to her with any questions, areas to look at, other research, etc. A time will be set up later to further go over the ordinance together.
13. Residents Solid Waste tax possible update: Mayor Dave reported that he will be meeting with the County Commissioners next week.

14. City Hall flood proofing possible update: Christina reported that the City is waiting on Tim Brinkley to move further with the project.
 15. Elk River communication issue possible update: none.
- ❖ Meeting adjourned at 10:19 a.m.
 - ❖ Minutes submitted by Christina Bartlett, City Clerk/Treasurer