

**RV Committee  
Meeting Minutes  
Thursday, June 1, 2023  
5:03 pm – 6:33 pm**

Attendance – Diana Olson, Tena Williams, Lauren Harper, Debbie Manwaring

1. Diana Olson called the meeting to order at 5:03 pm
2. Visitors/Guests – Dave Olson
3. Discussion of how the Committee will work
  - Appoint Committee Chair and Secretary
  - Committee will work off of Ordinance 175 using it as a starting point
4. Appoint Committee Chair
  - Tena made a motion to appoint Diana Olson as committee chair, Lauren seconded, MP
5. Appoint secretary
  - Diana made a motion to appoint Debbie as secretary, Tena seconded, MP
6. Discussion
  - Number of RVs allowed per lot size (Ord 175, Section 7)
    - 7500 square foot lot (50 x 150 ) and larger would allow for placement of no more than two (2) RVs. One (1) RV unit must be hooked up to city services (WS). The second RV would be required to apply for a conditional use permit, for a designated length of time, in order to connect to city services already existing on the property. If there is an existing structure on the property connected to city services, one (1) RV unit would be allowed pending approval of the conditional use permit. A conditional use permit will not be required if the second RV unit is self-contained and not connected to city services.
    - 7499 square foot lot and smaller would be allowed one (1) RV. If there is an existing structure on the property connected to city services, no RVs would be allowed.
  - Property leased by the city, outside of the city boundary, will be exempt from this ordinance.
  - Can this ordinance apply to property bordering the city boundary using city services? Because the property is using city services, can a conditional use permit be required for each RV unit over what is allowed based on lot square footage? Is the property currently paying residential or business rate on their city services?
  - Is Commercial property within the city boundary subject to this ordinance? Do all commercial properties with more than 2 RVs parked on them have a conditional use permit to operate as an RV park. Should a conditional use permit be required if the number of RVs goes beyond what this ordinance allows? Is the property currently paying residential or business rate on their city services?
  - (See Ordinance 175, Section 2) Definitions  
Recreational Vehicle shall be defined as: A vehicle primarily designed as temporary living quarters for recreational camping, or travel use, which either uses its own mode of power or is mounted on or drawn by another vehicle. The basic entities are, but not limited to: Travel or camping trailer, truck camper,

fifth-wheel camper or motor home.

- (See Ordinance 175, Section 3) Prohibited  
No person shall park any RV vehicle for an extended period of time on any public street, alleyway or right of way in the City. No overnight camping is allowed.
- (See Ordinance 175, Section 4) Permit required  
No person shall use any RV for full time dwelling purposes at any place within the City unless such person has a conditional use permit.
- (See Ordinance 175, Section 5) Application for Permit  
Any person desiring to live in a RV within the City, may make application for a permit to the Clerk, setting forth in said application to his or her name, address, telephone number, the names of all persons who will reside in such RV, a general description of the trailer sufficient to permit identification of the same, the applicant's automobile, license, owning, leasing or managing such ground who gave permission to applicant to park his or her trailer upon the proposed location. RV shall be hooked up to city services.
- (See Ordinance 175, Section 6) Clerk to Issue Permit/Time Limit
  - a) Full time resident - Upon submitting a completed application, the Clerk shall issue a permit allowing such applicant and the persons named in the application to reside in the RV described in application, for a period not to exceed 9 months from date of placement. Such permit shall be nontransferrable.
  - b) Full time resident whose intent is developing property - Upon submitting a completed application, the Clerk shall issue a permit allowing such applicant and the persons named in the application to reside in the RV described in application, for a period not to exceed 5 years from date of placement. Such permit shall be nontransferrable.

7. Dave Olson: Permit could be online

Next meeting is scheduled for June 21, 2023 at 5:00 pm

Meeting adjourned at 6:33 PM