



Members present: Mayor Dave Brown, Councilwoman Tena Williams, Councilwoman Debbie Manwaring, Councilwoman Marsha Martin, Councilwoman Denise Schroedl

Staff present: Christina Bartlett: Clerk/Treasurer

Staff absent: Randy Ball: Public Works

Visitors: Lawren and Teresa Harper, Terrance Stevenson: Merrick & Co., Michelle Bly: Michelle Bly Consulting LLC – phoned in, Erica Holland: Clearwater County Chamber of Commerce

1. Call to order
 - Mayor Dave called the meeting to order at 9:15 a.m.
2. Pledge of Allegiance
 - Was said.
3. Approve minutes: May 21, 2025 meeting and June 4, 2025 public input meeting
 - Councilwoman Williams made a motion to accept the minutes for the May 21, 2025 meeting and June 4, 2025 public input meeting. Councilwoman Martin 2nd. Roll call vote: Councilwoman Williams – aye, Councilwoman Manwaring – 2nd, Councilwoman Martin – aye, Councilwoman Schroedl – aye. **Motion Carried.**
4. Financial Report
 - Councilwoman Manwaring made a motion to accept the financial report. Councilwoman Martin 2nd. Roll call vote: Councilwoman Williams – aye, Councilwoman Manwaring – 2nd, Councilwoman Martin – aye, Councilwoman Schroedl – aye. **Motion Carried.**
 - a. Pay bills
 - Councilwoman Martin made a motion to pay the bills. Councilwoman Manwaring 2nd. Roll call vote: Councilwoman Williams – aye, Councilwoman Manwaring – 2nd, Councilwoman Martin – aye, Councilwoman Schroedl – aye. **Motion Carried.**
5. Visitors:
 - Erica Holland: Clearwater County Chamber of Commerce presented Christina Bartlett with The Clearwater County Commerce Community Anchor
6. **Reports**
 - a. Clerk
 - Christina went over the Clerk report.
 - b. Public Works
 - Mayor Dave went over the Public Works report.
 - c. Mayor
 - Normal taking in water tests and deposits. Looking at helipad getting paved mid-July and is getting a bid on fencing.
 - d. Council
 - None.
 - e. Fire Department
 - Mayor Dave went to the last Fire Department meeting. They are looking at getting a newer truck and Jaws of Life.
 - f. Clearwater Highway District
 - CHD would like to look into working with the city on dust abatement next year.
 - g. Ambulance
 - None.

Council Business Items

7. Wastewater Facilities Project update

- Terrance reported that they have real flow measurements to go by for the design. They initially had 3 lagoons but after getting more data the two existing ones will be redesigned in the original footprint. No word on USDA funding. \$65 is what they're thinking our sewer rate needs to be when the project is completed. The first loan payment is due a year after the project has been completed. We need USDA funding in place in order to go out for bid.
- a. Approve Community Development Block Grant reimbursement request #1
 - Councilwoman Williams made a motion to approve Community Development Block Grant reimbursement request #1. Councilwoman Manwaring 2nd. Roll call vote: Councilwoman Williams – aye, Councilwoman Manwaring – 2nd, Councilwoman Martin – aye, Councilwoman Schroedl – aye. **Motion Carried.**

8. Adopt Ordinance #231: Zoning Ordinance

- a. “Under suspension of the rule requiring three complete and separate readings and that the Clerk read the Ordinance by Title only”
 - Councilwoman Williams made a motion under suspension of the rule requiring three complete and separate readings and that the Clerk read proposed ordinance #231 by title only. Councilwoman Martin 2nd. Roll call vote: Councilwoman Williams – aye, Councilwoman Manwaring – 2nd, Councilwoman Martin – aye, Councilwoman Schroedl – aye. **Motion Carried.** The Clerk read the Ordinance by Title only.
- b. Adopt Ordinance #231 and the summary for publication
 - Councilwoman Martin made a motion to adopt Ordinance #231: zoning and the summary for publication. Councilwoman Schroedl 2nd. Roll call vote: Councilwoman Williams – aye, Councilwoman Manwaring – 2nd, Councilwoman Martin – aye, Councilwoman Schroedl – aye. **Motion Carried.**

9. Adopt Ordinance #232: Prohibiting the discharge of a firearm within city limits

- a. “Under suspension of the rule requiring three complete and separate readings and that the Clerk read the Ordinance by Title only” **ACTION ITEM**
 - Councilwoman Williams made a motion under suspension of the rule requiring three complete and separate readings and that the Clerk read proposed ordinance #232 by title only. Councilwoman Martin 2nd. Roll call vote: Councilwoman Williams – aye, Councilwoman Manwaring – 2nd, Councilwoman Martin – aye, Councilwoman Schroedl – aye. **Motion Carried.** The Clerk read the Ordinance by Title only.
- b. Adopt Ordinance #232
 - Councilwoman Williams made a motion to adopt Ordinance #232: prohibiting the discharge of a firearm within city limits. Councilwoman Schroedl 2nd. Roll call vote: Councilwoman Williams – aye, Councilwoman Manwaring – 2nd, Councilwoman Martin – aye, Councilwoman Schroedl – aye. **Motion Carried**

10. Fiscal year ending 2026 “budget talks”

- Christina went over the timeline for this year's budget. She will have a tentative budget at the June council meeting. If there is anything anyone wants to talk about or bring up that is the time. The tentative budget will be approved at the July council meeting. The budget hearing will be at the August council meeting and it will be adopted then.

11. Review Zoning Ordinance

- The Clerk went through a rough version of the budget. It will be ready for tentative adoption at the July council meeting. Councilwoman Manwaring asked about upping the

law enforcement portion of the budget or hiring someone for code enforcement.

❖ Meeting adjourned at 10:07 a.m.