



Members present: Mayor Dave Brown, Councilwoman Tena Williams, Councilwoman Debbie Manwaring, Councilwoman Marsha Martin, Councilwoman Denise Schroedl

Staff present: Christina Bartlett: Clerk/Treasurer, Randy Ball: Public Works

Visitors: Lawren and Teresa Harper, Terrance Stevenson: Merrick & Co., Doug Nelson, Judy Goodson

1. Call to order
 - Mayor Dave called the meeting to order at 9:15 a.m.
2. Pledge of Allegiance
 - Was said.
3. Approve minutes: August 20, 2025 meeting
 - Councilwoman Martin made a motion to accept the minutes for the August 20, 2025 meeting. Councilwoman Schroedl 2nd. Roll call vote: Councilwoman Williams – aye, Councilwoman Manwaring – 2nd, Councilwoman Martin – aye, Councilwoman Schroedl – aye. **Motion Carried.**
4. Financial Report
 - Councilwoman Manwaring made a motion to accept the financial report. Councilwoman Martin 2nd. Roll call vote: Councilwoman Williams – aye, Councilwoman Manwaring – 2nd, Councilwoman Martin – aye Councilwoman Schroedl – aye. **Motion Carried.**
 - a. Pay bills
 - Councilwoman Williams made a motion to pay the bills. Councilwoman Martin 2nd. Roll call vote: Councilwoman Williams – aye, Councilwoman Manwaring – 2nd, Councilwoman Martin – aye, Councilwoman Schroedl – aye. **Motion Carried.**
5. Visitors:
 - Doug Nelson: the catch basin by his RV park is not working. He is being flooded by water coming from above his RV park and settling in the back park of his RV park.
6. **Reports**
 - a. Clerk
 - Christina went over the Clerk report.
 - b. Public Works
 - Randy went over the Public Works report.
 - c. Mayor
 - Code enforcement officer: Mayor and City Council discussed getting a code enforcement office. They looked over the information received from the city of Pierce on how they handle it. This is what was decided: code enforcement officer will work with the Mayor on the issues. They would send a letter then contact the sheriff's office if the issue is not resolved after the letter. They would serve more as a mediator. He will talk with the Mayor before approaching the complaint. Paid as a contractor at \$15 per hour. This will be a 6 month trial period. All of this will be ran through the City Attorney.
 - d. Council
 - Councilwoman Williams reported that EHD is in the deer around Elk River. If you find a deer that has it report it to Fish and Game, kill the deer if it's still alive and dispose of it.
 - Councilwoman Manwaring asked about the logging trucks. Does the "no trucks" signs mean loaded or unloaded. There was a discussion about heavy trucks being on city streets where the weights of them could damage water and sewer pipes. The "no trucks" signs need to be replaced with "no loaded trucks" signs. Make up signs similar to the ones for

- snow removal to put on windshields.
- e. Fire Department
 - None.
- f. Clearwater Highway District
 - None.
- g. Ambulance
 - None.

Council Business Items

7. Wastewater Facilities Project update
 - Terrance gave the update that the project has been funded by USDA, RD. Direct loan of \$600,000 and a direct grant in the amount of \$1,917,000. Still need to figure out how the seepage testing will work. Plus how to move solids around in each lagoon as construction is going. Plan sheets should be ready by first part of next week. Should be able to go to bid in a few weeks. Can haul in materials all winter to be ready next spring/summer.
 - a. City Council to authorize the Mayor to sign all applications, funding agreements, and other documents for USDA relating to the wastewater improvements project
 - Councilwoman Williams made a motion to authorize the Mayor to sign all applications, funding agreements, and other documents for USDA relating to the wastewater improvements project. Councilwoman Schroedl 2nd. Roll call vote: Councilwoman Williams – aye, Councilwoman Manwaring – 2nd, Councilwoman Martin – aye, Councilwoman Schroedl – aye. **Motion Carried.**
 8. Proclamation of September 17th – 23rd as Constitution Week
 - Councilwoman Manwaring made a motion to approve the Proclamation of September 17th – 23rd as Constitution Week. Councilwoman Schroedl 2nd. Roll call vote: Councilwoman Williams – aye, Councilwoman Manwaring – 2nd, Councilwoman Martin – aye, Councilwoman Schroedl – aye. **Motion Carried.**
 9. Approve purchase of motor and drives for water system sand filter, total of parts & labor between \$3,800.00 – \$4,500.00
 - Councilwoman Williams made a motion to approve the purchase of motor and drives for water system sand filter, total of parts & labor between \$3,800.00 – \$4,500.00. Councilwoman Schroedl 2nd. Roll call vote: Councilwoman Williams – aye, Councilwoman Manwaring – 2nd, Councilwoman Martin – aye, Councilwoman Schroedl – aye. **Motion Carried.**
- ❖ Meeting adjourned at 10:02 a.m.