



Members present: Mayor Dave Brown, Councilwoman Tena Williams, Councilwoman Debbie Manwaring, Councilwoman Marsha Martin, Councilwoman Denise Schroedl

Staff present: Christina Bartlett: Clerk/Treasurer

Staff absent: Randy Ball: Public Works

Visitors: Lawren and Teresa Harper, Terrance Stevenson: Merrick & Co.

1. Call to order
 - Mayor Dave called the meeting to order at 9:15 a.m.
2. Pledge of Allegiance
 - Was said.
3. Public Hearing for proposed Fiscal Year 2025 – 2026 budget
 - a. Open Hearing ~ Comments ~ Close Hearing
 - Mayor Dave opened the hearing at 9:18 a.m.
 - There were no comments.
 - Mayor Dave closed the hearing at 9:19 a.m.
4. Approve minutes: July 16, 2025 meeting
 - Councilwoman Williams made a motion to accept the minutes for the July 16, 2025 meeting. Councilwoman Martin 2nd. Roll call vote: Councilwoman Williams – aye, Councilwoman Manwaring – 2nd, Councilwoman Martin – aye, Councilwoman Schroedl – aye. **Motion Carried.**
5. Financial Report
 - Councilwoman Williams made a motion to accept the financial report. Councilwoman Martin 2nd. Roll call vote: Councilwoman Williams – aye, Councilwoman Manwaring – 2nd, Councilwoman Martin – aye Councilwoman Schroedl – aye. **Motion Carried.**
 - a. Pay bills
 - Councilwoman Martin made a motion to pay the bills. Councilwoman Schroedl 2nd. Roll call vote: Councilwoman Williams – aye, Councilwoman Manwaring – 2nd, Councilwoman Martin – aye, Councilwoman Schroedl – aye. **Motion Carried.**
6. Visitors:
 - None.
7. **Reports**
 - a. Clerk
 - Christina went over the Clerk report.
 - b. Public Works
 - Mayor Dave went over the Public Works report.
 - c. Mayor
 - Normal taking in water tests and deposits. The helipad will have the road graveled to it, lights installed and a fence installed.
 - d. Council
 - Councilwoman Manwaring asked about loaded logging trucks being on the city streets. Clerk Christina responded that more signage has been ordered to put up.
 - Councilwoman Martin asked about doing something about the camp trailer that is being stayed in but is sitting outside of the owner's property line and in the city street. Councilwoman Williams stated that she had just spoke with the property

owner and it will be off soon and that it cannot be there next year. Mayor Dave said that other properties are being addressed as well. Councilwoman Manwaring referred to Jim Kerr's neighbor being one.

- e. Fire Department
 - None.
- f. Clearwater Highway District
 - None.
- g. Ambulance
 - None.

Council Business Items

8. Wastewater Facilities Project update

- The USDA application was submitted to National's last week. If awarded we can stockpile the fill over the winter depending the weather conditions.

9. Adopt Fiscal Year 2025 – 2026 Appropriations Ordinance #233

- a. "Under suspension of the rule requiring three complete and separate readings and that the Clerk read the Ordinance by Title only"
 - Councilwoman Williams made a motion "Under suspension of the rule requiring three complete and separate readings and that the Clerk read the Ordinance by Title only". Councilwoman Martin 2nd. Roll call vote: Councilwoman Williams – aye, Councilwoman Manwaring – 2nd, Councilwoman Martin – aye, Councilwoman Schroedl – aye. **Motion Carried.** The Clerk read the title of Ordinance #233.
- b. Adopt Ordinance #233 **ACTION ITEM**
 - Councilwoman Williams made a motion to adopt Ordinance #233. Councilwoman Martin 2nd. Roll call vote: Councilwoman Williams – aye, Councilwoman Manwaring – 2nd, Councilwoman Martin – aye, Councilwoman Schroedl – aye. **Motion Carried.**

10. Approve Master Fee Resolution #08-20-25.1

- Councilwoman Williams made a motion to approve Master Fee Resolution #08-20-25.1. Councilwoman Manwaring 2nd. Roll call vote: Councilwoman Williams – aye, Councilwoman Manwaring – 2nd, Councilwoman Martin – aye, Councilwoman Schroedl – aye. **Motion Carried.**

11. Review & comment on request to re-plat Elk River Estates Lot 5 Block 4 by William and Lorina Schmidt to divide approximately 5.40 acres into two lots: Lot A 2.70 acres; Lot B 2.70 acres. This property, zoned F-2 the Medium Density Rural District, is in Section 26, Township 40 North, Range 2 East, at 535 Elk Creek Lane, an Elk River address in Clearwater County within the area of city impact

- The Council had no comments on this request.

❖ Meeting adjourned at 9:40 a.m.