

RESOLUTION No. 08-20-25.1

**A RESOLUTION OF THE CITY OF ELK RIVER, CLEARWATER COUNTY, IDAHO
ADOPTING CITY OF ELK RIVER'S FEE SCHEDULE**

WHEREAS, the City of Elk River has reviewed all fees charged for services; and

WHEREAS, the City of Elk River has determined that periodic revisions may be necessary.

WHEREAS, the City has fees for services already established; and

WHEREAS, the City of Elk River has determined that the fee schedule be amended to reflect the reasonable cost of providing the services; and

WHEREAS, it is deemed by the city council to be in the best interests of the City of Elk River and the citizens thereof that the fee schedule be amended to include the new and increased fees which were addressed in the public hearing.

NOW THEREFOR, BE IT RESOLVED, by the Mayor and City Council of the City of Elk River, Idaho that the following fee schedule, which reflects the new and amended fees; and the existing fees that have not been amended, be adopted effective the 1st day of October, 2025:

1. Miscellaneous: Building/Office Fees

Fee:	Rate:	Description:
Black & White Copy	\$0.10	Single black & white copy
Color Copy	\$0.15	Single color copy
Laminator	\$1.25	Per sheet
Public Record Request	1 st 100 pages &/or 2 hours free*	(*per Idaho State Public Records Law) anything over: see copy charge fees above &/or the lowest charged hourly wage able to complete request
Return Check Fee	\$20.00	Per check

2. City Alcohol License Fees

Type:	Rate:
Beer	\$60.00
Liquor	\$225.00
Transfer	\$10.00

- ❖ All Licenses must be renewed annually prior to February 1st; State & County Licenses must be approved prior to City approval for all licenses.

3. Community Center

Description:	Rate:
Elk River residents & local Community Organizations	No daily rate but a \$100 deposit may be required at the discretion of the City Clerk &/or Mayor
Non-Residents, Non-local Community Organizations & For-Profit Organizations	Auditorium \$65.00 per day
Rental Deposit	\$100.00
Table Rental per 24 hour day, leaving the building	\$8.00 per table
Chair Rental per 24 hour day, leaving the building	\$2.00 per chair

4. Fire Protection Subscription for outside of City limits

County determined value of structures x (times) .0012 = rate

5. City Equipment Rental: comes with City Operator and done at the Mayor's discretion

Description:	Rate:
Loader	\$100.00 per hour
Grader	\$100.00 per hour
Mini Excavator	\$100.00 per hour
Dump truck	\$100.00 per hour
Sewer camera	\$50.00 per hour
Small line snake	\$50.00 per hour
16 foot trailer *no operator included	\$40.00 per day

6. Rental Properties

Description:	Rate:
Elk Creek Lane*	\$1500.00 per year
Landing Road*	\$1500.00 per year
Alley between 201 Main Street & 208 S. 1 st Street*	\$20.00 per year
Area 29 groomer*	\$20.00 per year
RV spot with water & sewer hookup; electricity may be available	\$30.00 per night, \$125.00 per week, \$300.00 per month

*need to be renewed with their appropriated contract and are rate locked by their contracts until October 1, 2029.

7. Planning & Zoning

Fee Type:	Rate:
Simple Subdivision Plat Base Fee	\$200.00
Plus per lot	\$25.00
Preliminary Plat Base Fee	\$400.00
Plus Preliminary Plot per lot	\$25.00
Final Plat Base Fee	\$400.00
Plus Final Plat per lot	\$25.00
Splitting lot	\$100.00
Right of Way Encroachment Permits	\$50.00
Annexation Consideration	\$300.00
Annexation Application	\$1,000.00 plus cost of notification, publication, mailing & cost of any city consultants (\$1500.00 deposit required at time of application in addition to application fee)
Rezoning & Zoning	\$400.00 plus cost of notification, publication, mailing & cost of any city consultants
Special Use Permit	\$400.00 plus cost of notification, publication, mailing & cost of any city consultants
Variance Permit	\$300.00 plus cost of notification, publication, mailing & cost of any city consultants
Vacation or Abandonment of plat, street, alley or other public right of way	\$300.00 plus cost of notification, publication, mailing & cost of any city consultants
Conditional Use Permit	\$300.00 plus cost of notification, publication, mailing & cost of any city consultants
Appeal/request for reconsideration	\$300.00 plus cost of notification, publication, mailing & cost of any city consultants

8. Water Rates/Fees per Ordinance #136

Base Rate by Category:	Gallons:	Rate:
Residential metered	2,000	\$78.49 per month
Residential not individually metered (ie: apartments/condos)	2,000	\$78.49 per month
Residential non-use service	0	\$78.49 per month
Commercial metered	2,000	\$87.84 per month
Commercial with residence	2,000	\$85.28 per month
Commercial non-use service	0	\$87.84 per month
Multi Unit residence	2,000	\$131.08 per month
Commercial Multi residence	2,000	\$166.24 per month

- ❖ Anything over 2,000 gallons is an additional \$2.00 per 1,000 gallons.
- ❖ A deposit of \$150 is required for all new accounts for water-sewer-garbage service for rentals. This will be refunded at the end of residency after all bills for water-sewer-garbage are paid in full. This amount is based on a monthly average for city utilities and is subject to

change. Property owners who sign an agreement with the City, there is no deposit required from renters.

- ❖ Accounts not paid in full by the last billing day of the month shall be assessed a \$15.00 delinquent fee.
- ❖ \$40.00 charge to turn water on and a \$40.00 charge for water being turned off when the City is forced to do so due to a delinquent account.
- ❖ Disconnection of services per request of property owner: \$200.00 per service.
- ❖ No charge to turn water on and no charge for water being turned off per request from property owner.
- ❖ Any water service patron needing emergency water shut off due to leaks, broken pipes or water heaters, will be billed for labor and equipment costs. Those emergency shut offs that occur after regular business hours (after 3:00 p.m. Monday thru Friday), over weekends, or on holidays will be billed at time and a half for labor in addition to equipment costs (First Effective 2-14-07).

9. Sewer Rates/Fees per Ordinance #136 & #148

Category:	Rate:
Residential	\$59.38 per month
Residential non-use service	\$59.38 per month
Properties with an additional structure with service (Base Rate) (Base rate is in addition to & per each serviced structure)	\$59.38 per month
Commercial properties	\$119.67 per month
Commercial w/residence	\$158.63 per month
Multi Unit residence	\$99.15 per month
Commercial Multi residence	\$178.11 per month

10. Garbage Rates/Fees per Ordinance # 124 & #136.4

Category:	Bags:	Rate:
Residential	Equivalent of 2 – 40 pound bags per week	\$19.28 per month
Part-Time residents	Equivalent of 2 – 40 pound bags per week	\$19.28 per month
Base rate	Equivalent of 2 – 40 pound bags per week	\$19.28 per month
Commercial – restaurants, taverns, food stores, lodging	Equivalent of 3 – 40 pound bags per week	\$29.07 per month
Commercial with residence	Equivalent of 5 – 40 pound bags per week	\$31.55 per month

- ❖ \$1.27 for each additional bag over allowances

11. City staff are directed to take all administrative actions necessary to implement the listing of effective City fees.

12. Any fee inconsistent with the provisions of the Resolution is hereby repealed or superseded to the extent of such inconsistency, as appropriate.

This revised fee schedule shall be effective beginning October 1, 2025 unless authorized date is otherwise indicated in the Resolution and shall remain in force until revised by subsequent Resolutions of the City of Elk River City Council

Dated this 20th day of August, 2025

ATTEST:


Dave Brown, Mayor


Christina Bartlett, City Clerk/Treasurer