



**Members present:** Mayor Dave Brown, Councilwoman Tena Williams, Councilwoman Debbie Manwaring, Councilwoman Marsha Martin

**Members absent:** Councilwoman Denise Schroedl

**Staff present:** Christina Bartlett: Clerk/Treasurer, Randy Ball: Public Works

**Visitors:** Larry, Buchert, Vicki Buchert, Terrance Stevenson: Merrick & Co., Michelle Bly: TD&H Engineering, JW Ingraham: Elk River Fire Chief

1. Call to order
  - Mayor Dave called the meeting to order at 11:02 a.m.
2. Pledge of Allegiance
  - Was said.
3. Public Hearing for an Idaho Community Development Block Grant (CDBG) Application to the Idaho Department of Commerce for waste water project phase II: Michelle Bly
  - a. Open Public Hearing:
    - Mayor Dave opened the public hearing at 11:03 a.m.
  - b. Comments
    - Michelle Bly went over the application. Scope of work was discussed. The requested amount of CDBG is \$500,000 that will be used for grant administration and design professional services. Construction monies will come in the form of a loan for \$625,000; USDA grant of \$1,875,000; DEQ ARPA funds of \$4,760,413. Project cost total of \$7,760,413. The project schedule is projected to open bids in April 2025, construction will start June 2025 and will continue through September 2026.
  - c. Close Public Hearing
    - Mayor Dave closed the public hearing at 11:16 a.m.
4. Approve minutes: October 2, 2024
  - Councilwoman Williams made a motion to accept the minutes of the October 2, 2024 meeting. Councilwoman Martin 2<sup>nd</sup>. Roll call vote: Councilwoman Williams – aye, Councilwoman Manwaring – aye, Councilwoman Martin – aye. **Motion Carried.**
5. Financial Report
  - Councilwoman Martin made a motion to accept the financial report. Councilwoman Manwaring 2<sup>nd</sup>. Roll call vote: Councilwoman Williams – aye, Councilwoman Manwaring – aye, Councilwoman Martin – aye. **Motion Carried.**
  - a. Pay bills
    - Councilwoman Manwaring made a motion to pay the bills. Councilwoman Martin 2<sup>nd</sup>. Roll call vote: Councilwoman Williams – aye, Councilwoman Manwaring – aye, Councilwoman Martin – aye. **Motion Carried.**
6. **Visitors:**
  - Vicki Buchert said that during hunting season this year her neighborhood was a trailer park with 20 campers. It was noisy with dogs running loose and garbage being left around. Dogs were coming over to her property and trying to get at her dogs.
  - Larry Buchert said that with the bears around town there has also been a bobcat hanging around.
7. **Reports**
  - a. Clerk

- Clerk Christina went over the Clerk report.
- b. Public Works
  - Randy went over the Public Works report. They are getting the equipment chained up and ready for winter.
- c. Mayor
  - Normal taking in water tests, deposits and parts runs. He has spoken with Brian Perks, Idaho Fish and game, regarding the bears around town. He met with Life Flight and C-PTPA regarding the landing pad site on C-PTPA's airstrip. The paved pad area will be decreased to 50x50 and add a paved drive to the pad. A fence will be added around the area to help keep it secure.
- d. Council
  - none.
- e. Fire Department
  - JW Ingraham said they are getting the equipment ready for winter. Wayne Wilson will be the Assistant Fire Chief.
- f. Clearwater Highway District
  - Councilwoman Williams relayed from CHD Commissioner Larry that they would like to try and partner up again on the pavement project. Tena is working with them to submit an LHRIP grant. The Mutual Aid Agreement is set to expire this next year so it needs renewed.
- g. Ambulance
  - None.

### **Council Business Items**

#### 8. Wastewater Facilities Project update

- Terrance Stevenson reported that the project is cleaning up. There is some electrical work that still needs done, generator still needs to come in and be installed. They plan on not doing the hydro seeding because it will all be torn back out in phase II, a savings of \$2,800.00. They are trying to find an option for the auto dialer out there: landline is costly, maybe look at cell or internet option. Terrance is shifting his attention to phase II.

#### 9. Authorize Mayor to sign the required documents for the Idaho Community Development Block Grant (CDBG) Application for phase II of waste water project

- Councilwoman Williams made a motion to authorize Mayor to sign the required documents for the Idaho Community Development Block Grant (CDBG) Application for phase II of waste water project. Councilwoman Martin 2<sup>nd</sup>. Roll call vote: Councilwoman Williams – aye, Councilwoman Manwaring – aye, Councilwoman Martin – aye. **Motion carried.**

#### 10. Adopt Ordinance #230: change of City Council meeting date and time

##### a. “Under suspension of the rule requiring three complete and separate readings and that the Clerk read the Ordinance by Title only”

- Councilwoman Williams made a m Councilwoman Williams made a motion under suspension of the rule requiring three complete and separate readings and that the Clerk read the Ordinance #230 by title only. Councilwoman Martin 2<sup>nd</sup>. Roll call vote: Councilwoman Williams – aye, Councilwoman Manwaring –aye, Councilwoman Martin – aye. **Motion Carried.** Clerk Christina read the title of Ordinance #230 aloud.

##### a. Adopt Ordinance #230

- Councilwoman Williams made a motion to adopt Ordinance #230. Councilwoman Manwaring 2<sup>nd</sup>. Roll call vote: Councilwoman Williams – aye, Councilwoman Manwaring –aye, Councilwoman Martin – aye. **Motion Carried.**

11. Residents solid waste fee possible update

- Mayor Dave reported that it is the Clearwater County Commissioners hands.

12. Elk River communication issue possible update

- Councilwoman Williams reported that Robin Welter, C-PTPA, said that the current generator on Elk Butte has had a complete overhaul. The building has been secured better and the antennas that were vandalized have been repaired. She feels like this item can be removed from the council agendas going forward.

❖ Meeting adjourned at 11:53 a.m.