**Elk River Fire Department Building Committee**

**Meeting Minutes**

**Wednesday, August 28, 2019**

**1:00 p.m. – 2:17 p.m.**

Attendance – Wayne Wilson, Tom Tillson, Tena Williams, Kami Nibler, Troy Inman, Rod Black, Mayor Dave Brown, Christina Bartlett-Secretary

1. Call to order – Mayor Dave called the meeting to order at 1:00 p.m.
2. Pledge of Allegiance – was said.
3. Visitors/Guests – none.

**New Business**

4. Project Manager – Kami Nibler made a motion to appoint Tena Williams as the new Project Manager for the Fire Department Building Project. Tom Tillson 2nd. All in favor – Wayne Wilson, Tom Tillson, Rod Black, Dave Brown; opposed – Troy Inman, Tena Williams abstained from the vote.

5. Layout of inside amenities – Wayne and Troy came up with a possible layout for the inside. “Plan B” will also be drawn up by Wayne, Tom and Troy. The City will figure out the sewer layout for tying into the main and dig the ditch for the electric. Tena will check with Bobbie Kaufmann at the county for the code for the water and sewer depth.

6. Heating system –It has been recommended to install 2 radiant heating units. Mike’s Heating has an estimate for $14,000 from this spring. Tena will get ahold of them to get a new estimate. The estimate from Rod through his source for two forced air heaters were estimated to be $6400. Tena will contact the Bovill Fire Department to see what and who they had install theirs. New estimates will also be researched.

7. List of remaining "To Dos" - A list of remaining jobs/needs has to be made. Tena will get together with anyone willing to get the list done. Inside walls were decided to be OSB.

8. Possible grant funding  - Chris St. Germaine said she needs a list of what needs to be done and the estimated costs and she can help find funding.

**Old business**

9. Electrician – It was decided to go with surface mount, rather than tear out insulation to do inside the wall mount. Tena, Tom, Wayne and Troy will get together with Lori Gregg next week to walk through what is needed. That will then be used to get estimates from electricians for install. Tena has Kevin Flinn from KJ Electric in Juliaetta ready to come up and give us a ballpark or detailed (our choice) bid when this has been completed.

10. Plumber – It was decided to use PEX where it can be. Option of installing an on-demand water heater was brought up. The committee decided to table this discussion until we get electric, propane and water/sewer to the building.

11. Propane – It was discussed that it needs to be decided if the stove and refrigerator were going to be propane or electric. Wayne dug the trench and laid the conduit for Clearwater Propane. He will contact Clearwater Propane to set a tank delivery date.

12. Concrete – Kami had a contact for concrete: Tanner Blevins. Bulldog Construction will be back to fix the posts that are too high and some other issues.

13. Gravel – It is estimated that an additional 30 yards is needed. Wayne Lynn from Potlatch in Deary said he would be willing to sell it at cost. There is also Whitcomb Excavation, which is said to be dirtier gravel. More research will be done.

**Adjourn at 2:17 p.m.**

* Next meeting was set for September 18, 2019 at 11:00 a.m. at City Hall

Minutes submitted by Christina Bartlett, City Clerk/Treasurer